

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Environment and Highways Cabinet Board

1st September 2016

Joint Report of

Head of Engineering & Transport – D. W. Griffiths

Head of Streetcare – M. Roberts

Head of Planning and Public Protection – N. Pearce

Matter for Monitoring

Wards Affected: ALL

Environment and Highways Performance Indicators for Quarter 1 of 2016/17

- 1 Quarterly Performance Management Data 2016-2017 – Quarter 1 Performance (1st April – 30th June 2016)

Purpose of the Report

- 2 To report quarter 1 performance management data for the period 1st April to 30th June 2016 for Environment. This will enable the Environment and Highways Cabinet Board and Scrutiny Members to discharge their functions in relation to performance management.

Executive Summary

- 3 In line with the Council's six improvement priorities embedded within the Corporate Improvement Plan, Environment scrutinise performance within Waste Management, Transport and Highways, Public Protection and Private Sector Renewal. On the whole performance demonstrates improvement in line with what we planned to deliver.

Background

4 The role of Scrutiny Committees was amended at the Annual Meeting of Council in May 2010 to reflect the changes introduced by the Local Government (Wales) Measure 2009; Environment will:

- Scrutinise the performance of all services and the extent to which services are continuously improving.
- Ensure performance measures are in place for each service and that the measures reflect what matters to local citizens.
- Promote innovation by challenging the status quo and encourage different ways of thinking and options for service delivery

Failure to produce a compliant report within the timescales can lead to non-compliance with our Constitution. Furthermore failure to have robust performance monitoring arrangements could result in poor performance going undetected.

Financial Impact

5 The performance described in the report is being delivered against a challenging financial background.

Equality Impact Assessment

6 This report is not subject to an Equality Impact Assessment.

Workforce Impacts

7 During 2015/16, the Environment Directorate saw a further downsizing of its workforce (by 87 employees) as it sought to deliver savings of 2.717million in the year.

Legal Impacts

8 This progress report is prepared under:

1. The Local Government (Wales) Measure 2009 and discharges the Council's duties to "make arrangements to secure continuous improvement in the exercise of its functions".

2. The Neath Port Talbot County Borough Council Constitution requires each cabinet committee to monitor quarterly budgets and performance in securing continuous improvement of all the functions within its purview.

Risk Management

- 9 Failure to produce a compliant report within the timescales can lead to non – compliance with our Constitution. Also failure to have robust performance monitoring arrangements could result in poor performance going undetected.

Consultation

- 10 No requirement to consult.

Recommendations

- 11 Members monitor performance contained within this report.

Reasons for Proposed Decision

- 12 Matter for monitoring. No decision required.

Implementation of Decision

- 13 Matter for monitoring. No decision required.

Appendices

- 14 Appendix 1 - Quarterly Performance Management Data 2016–2017 Quarter 1 Performance (1st April – 30th June 2016) – APPENDIX 1

List of Background Papers

- 15 The Neath Port Talbot [Corporate Improvement Plan - 2015/2018](#) “Rising to the Challenge”;

Officer Contact

- 16 Joy Smith, Road Safety and Business Performance Manager
Tel. No: 01639 686581 email: j.smith@npt.gov.uk



**Quarterly Performance Management Data 2016-2017 – Quarter 1
Performance (1st April to 30th June 2016)**

Report Contents:

Section 1: Key points.

Section 2: Quarterly Performance Management Data and performance key

Section 3: Compliments & Complaints Data

Section 1: Key Points

Waste Management

The Council is progressing with the implementation of its waste strategy and achieved the 2015/16 statutory recycling and composting target of 58%. The next target to reuse / recycle / compost 64% of waste collected by 2019/20.

Transport and Highways

The Council continues to progress its street lighting renewal project. Similarly, improvements are being seen in respect of overall road conditions as a result of the improvements made by the Council in respect of Highway Asset Management Planning.

The increase in average repair time has increased to 1.96 days from the first quarter last year due to an increase in the number of regional electricity company's network repair times and an increase in repair times of authority faults due to operational conditions.

The percentage of adults over 60 who hold a bus pass has decreased slightly due to data cleansing.

Street Scene & Countryside Management

The performance data for street cleanliness is reported annually and therefore will be reported in Quarter 4.

Housing – Private Sector Renewal

Largely properties that are brought back into use are outside of the control of the service, for example, they are affected by external factors such as the local housing market. The service does, however, contact owners of all such properties to provide advice on ways to bring them back into occupation and to direct them towards funding which may assist them. In addition the service takes enforcement action whenever necessary. This performance indicator is currently under review nationally and is reported annually.

The number of licenced Houses in Multiple Occupation (HMO) remains the same. However, the percentage has dropped slightly due to an increase in the number of HMO's that do not require a licence.

Public Protection

92.57% of food establishments were “broadly” compliant with food hygiene standards, marginally down on last year’s performance within the same period of 92.8%. The percentage of high risk businesses inspected for food hygiene equals the same period last year. However, the percentage of high risk businesses that have been inspected by Trading Standards is considerably lower as the department is detecting and dealing with more complex and significant infringements of consumer fraud and resources have been diverted to deal with them. These investigations are not necessarily related to high risk businesses, but are as a result of intelligence received.

The percentage of significant breaches that were rectified by intervention has increased for Trading Standards (43.75% in comparison to 15.7%) and Animal Health (100% in comparison to 80%). Rectification was achieved through the issuing of written warnings or the provision of formal advice to traders.

The percentage of identified new businesses which were subject to a food hygiene risk assessment visit is considerably lower than last year. This is as a consequence of there being a delay between the provision of advice to the new business and the actual start-up of that business. This is a matter which is beyond the control of the service. Nevertheless, all businesses are, and will continue to be, coached and advised prior to the commencement of trading to help raise standards and legal compliance. The risk assessment inspection can only take place when the business is trading, therefore there is always a lag period between food businesses becoming registered and actually having an unannounced inspection.

Section 2: Quarterly Performance Management Data and Performance Key

2016-2017 – Quarter 1 Performance (1st April to 30th June 2016)

Note: The following references are included in the table. Explanations for these are as follows:

(NSI) National Strategic Indicators (NSIs) - are used to measure the performance of local authorities at a national level and focus on key strategic priorities. The Welsh Government recently published a written statement confirming the revocation of the Local Government (Performance Indicators) (Wales) Order 2012. As such, 2015-16 will be the final year of collection of the former National Strategic Indicators (NSIs) by Welsh Government. In order to ensure minimal disruption for local authorities, many of whom will have included these indicators in their improvement plans for the current financial year, the WLGA's (Welsh Local Government Association) coordinating committee agreed that local authorities should collect them alongside the PAMs for 2016-17.







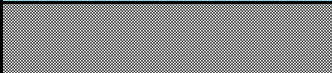
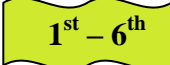
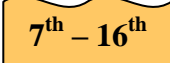
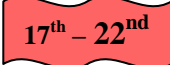
(PAM) Public Accountability Measures - consist of a small set of "outcome focussed" indicators, selected initially from within the existing Performance Measurement Framework. They will reflect those aspects of local authority work which local authorities agree are considered to be important in terms of public accountability. For example, recycling, educational attainment, sustainable development, etc. This information is required and reported nationally, validated, and published annually.

(SID) Service Improvement Data - can be used by local authority services and their regulators as they plan, deliver and improve services.


All Wales - The data shown in this column is the figure calculated using the base data supplied by all authorities for 2014/2015 i.e. an overall performance indicator value for Wales.

***The All Wales figures for 2015/16 will be published on 7th September 2016 and will be included in the Quarter 2 Performance Report.**


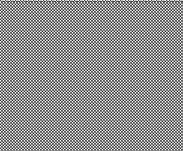
(L) Local Performance Indicator set by the Council.

	Performance Key
	Maximum Performance
	Performance has improved
	Performance has been maintained
	Performance is within 5% of previous year's performance
	Performance has declined by 5% or more on previous year's performance - Where performance has declined by 5% or more for the period in comparison to the previous year, an explanation is provided directly below the relevant performance indicator.
	No comparable data (data not suitable for comparison /no data available for comparison)
	No All Wales data available for comparison.
	2014/15 NPT performance in upper quartile (top six of 22 local authorities) in comparison with All Wales national published measures (NSI & PAM's).
	2014/15 NPT performance in mid quartiles (7 th – 16 th) in comparison with All Wales national published measures (NSI & PAM's).
	2014/15 NPT performance in lower quartile (17 th – 22 nd) in comparison with All Wales national published measures (NSI & PAM's).


1. Environment & Transport – Waste Management

No	PI Reference	PI Description	NPT Actual 2015/16	All Wales 2014/15	NPT Quarter 1 2015/16	NPT Quarter 1 2016/17	Direction of Improvement
1	WMT/012 (SID)	The percentage of local authority collected municipal waste used to recover heat and power.	29.20%		20.04%	30.00%	↑
2	WMT/010i (SID)	The percentage of local authority municipal waste: Prepared for re-use.	0.45%		0.44%	0.54%	↑
3	WMT/009b (NSI/PAM)	The percentage of municipal waste collected by local authorities and prepared for reuse and/or recycled, including source segregated bio wastes that are composted or treated biologically in another way.	58.32%	56.24% 	58.73%	60.22%	↑
4	WMT/010ii (SID)	The percentage of local authority municipal waste: Recycled.	37.68%		36.05%	39.83%	↑
		a) Incinerator Bottom Ash recycling rate	1.97%		n/a	2.86%	—
		b) Kerbside dry recycling rate	16.40%		n/a	16.44%	—
		c) Household Waste Recycling Centres dry recycling rate	19.31%		n/a	20.53%	—

1. Environment & Transport – Waste Management (cont.)

No	PI Reference	PI Description	NPT Actual 2015/16	All Wales 2014/15	NPT Quarter 1 2015/16	NPT Quarter 1 2016/17	Direction of Improvement
5	WMT/004b (NSI/PAM)	The percentage of municipal waste collected by local authorities sent to landfill.	14.04%	29.38% 	10.40%	8.77%	↑
6	WMT/010iii (SID)	The percentage of local authority municipal waste: Collected as source segregated bio-wastes and composted or treated biologically in another way.	19.88%		22.25%	19.84%	v

2. Environment & Transport – Transport and Highways



No	PI Reference	PI Description	NPT Actual 2015/16	All Wales 2014/15	NPT Quarter 1 2015/16	NPT Quarter 1 2016/17	Direction of Improvement
7	THS/007 (NSI)	The percentage of adults aged 60 or over who hold a concessionary bus pass.	92.1%	85.8% 	91.3%	88%	v
8	THS/009 (SID)	The average number of calendar days taken to repair street lamp failures during the year.	1.83	1.56	1.25	1.96	↓

Although there is a slight increase, response times are well within Council's service time recognising that FFP targets have had an effect


2. Environment & Transport – Transport and Highways (Cont.)

No	PI Reference	PI Description	NPT Actual 2015/16	All Wales 2014/15	NPT Quarter 1 2015/16	NPT Quarter 1 2016/17	Direction of Improvement
9	THS/011a (SID)	The percentage of: Principal (A) roads in overall poor condition.	4.5%		Reported Annually		—
10	THS/011b (SID)	The percentage of: Non-principal/classified (B) roads in overall poor condition.	2.6%				—
11	THS/012 (PAM)	The percentage of Principal (A) roads, Non-principal (B) roads and Non-principal C roads that are in overall poor condition.	4.3%	11.9%. 3 rd			—
12	THS/011c (SID)	The percentage of: Non-principal /classified C roads in overall poor condition.	5.9%				—

3. Environment & Transport - Street Scene

No	PI Reference	PI Description	NPT Actual 2015/16	All Wales 2014/15	NPT Quarter 1 2015/16	NPT Quarter 1 2016/17	Direction of Improvement
13	STS/005a (SID)	The cleanliness Indicator	70.5		Reported Annually		—
14	STS/005b (PAM)	The percentage of highways and relevant land inspected of a high or acceptable standard of cleanliness.	93.57%	96.9% 			—
15	STS/006 (NSI)	The percentage of reported fly tipping incidents cleared within 5 working days	67.67%	93.05% 			—

4. Planning and Regulatory Services – Private Sector Renewal

No	PI Reference	PI Description	NPT Actual 2015/16	All Wales 2014/15	NPT Quarter 1 2015/16	NPT Quarter 1 2016/17	Direction of Improvement
16	PSR/004 (NSI)	The percentage of private sector dwellings that had been vacant for more than 6 months at 1 April that were returned to occupation during the year through direct action by the local authority	40.20%	11.76% 	Reported Annually		—

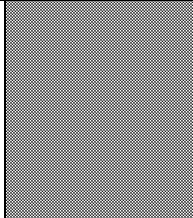

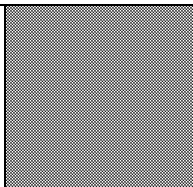
4. Planning and Regulatory Services – Private Sector Renewal (Cont.)

No	PI Reference	PI Description	NPT Actual 2015/16	All Wales 2014/15	NPT Quarter 1 2015/16	NPT Quarter 1 2016/17	Direction of Improvement
17	PSR/007a	Of the 446 houses in multiple occupation known to the Local Authority, the percentage that: Have a full licence	1.35%		1.4%	1.34%	v
18	PSR/007b	Of the 446 houses in multiple occupation known to the Local Authority, the percentage that: Have been issued with a licence with conditions attached	0%		0%	0%	—
19	PSR/007c	Of the 446 houses in multiple occupation known to the Local Authority, the percentage that: Are subject to enforcement activity	0%		0%	0%	—

5. Planning and Regulatory Services – Public Protection

No	PI Reference	PI Description	NPT Actual 2015/16	All Wales 2014/15	NPT Quarter 1 2015/16	NPT Quarter 1 2016/17	Direction of Improvement
20	PPN/007i (SID)	The percentage of significant breaches that were rectified by intervention during the year for Trading Standards	73.5%		15.7%	43.75%	↑
<p>This is a significant increase over the same period last year. A number of significant breaches that have been detected in the first quarter have been resolved by written warnings or formal advice to traders. However, there is still a notable number that are still under investigation</p>							
21	PPN/007ii (SID)	The percentage of significant breaches that were rectified by intervention during the year for Animal Health	100%		80%	100%	↑
<p>A number of significant breaches that have been detected in the first quarter have been resolved by written warnings or formal advice to traders</p>							
22	PPN/001ii (SID)	The percentage of high risk businesses that were liable to a programmed inspection that were inspected for Food Hygiene	100%		21%	21%	↔
<p>Food hygiene inspections of High Risk food premises remain a key priority for the service. The quarterly percentages are accumulative, and currently in line with the same quarter last year. Additionally, a plan is being implemented for the further improvement in the subsequent quarters of 2016/17 – as the target remains at 100% at the end of quarter 4</p>							

4. Planning and Regulatory Services – Public Protection (Cont.)

23	PPN/001iii (SID)	The percentage of high risk businesses that were liable to a programmed inspection that were inspected for Animal Health	100%		40%	40%	↔
24	PPN/009 (NSI/PAM)	The percentage of food establishments which are “broadly” compliant with food hygiene standards	92.7%	94.2% 	92.82%	92.57%	v
Of 1104 registered food establishments, 1022 were “broadly compliant” with food hygiene standards, compared to 1034 out of 1114 during the same period in 2015-16							
25	PPN/001i (SID)	The percentage of high risk businesses that were liable to a programmed inspection that were inspected for Trading Standards	100%		19.5%	3.7%	↓
The department is detecting more complex and significant infringements of consumer fraud and is targeting resources to address them. High risk business inspections are spread throughout the financial year. Some high risk businesses were inspected at the end of the last financial year and it would be too early to inspect them in the first quarter of the current year as it would not give the department a good indication of how the business is developing over time. Officers are regularly reminded that they are the priority for the work programme. Certain inspections require specialist equipment and for efficiency and reasons of costs these businesses are all inspected at the same time.							

5. Planning and Regulatory Services – Public Protection (Cont.)

No	PI Reference	PI Description	NPT Actual 2015/16	All Wales 2014/15	NPT Quarter 1 2015/16	NPT Quarter 1 2016/17	Direction of Improvement
	PPN/008ii (SID)	The percentage of new businesses identified which were subject to a risk assessment visit or returned a self-assessment questionnaire during the year: Food Hygiene	92%		76%	38%	↓
26	Of the 16 new businesses identified by Food Hygiene, 6 were subject to a risk assessment visit for this period compared to 25 out of 33 for the same period in 2015-16. There is usually a lag period between new food businesses becoming registered and seeking advice on food hygiene in relation to their emerging business and actually opening the business, thus necessitating the need for an unannounced inspection. This delay between advice received and the commencement of use of the business is beyond the control of the service. However, all businesses are coached / advised and where appropriate some are visited prior to commencing trading to ensure they are able to comply with basic legal requirements.						
27	PPN/008iii (SID)	The percentage of new businesses identified which were subject to a risk assessment visit or returned a self-assessment questionnaire during the year: Animal Health	100%		See note	See note	—

- Note : There were no new businesses detected for Animal Health in this period

Section 3: Compliments and Complaints

2016/2017 – Quarter 1 (1st April to 30th June 2016) – Cumulative data for E&H Board

	Performance Key
↑	Improvement : Reduction in Complaints/ Increase in Compliments
↔	No change in the number of Complaints/Compliments
v	Increase in Complaints but within 5% / Reduction in Compliments but within 5% of previous year.
↓	Increase in Complaints by 5% or more/ Reduction in Compliments by 5% or more of previous year.

No	PI Description	Full year 2015-16	Quarter 1 2015/16	Quarter 1 2016/17	Direction of Improvement
1	<u>Total Complaints - Stage 1</u>	31	0	8	↓
	a - Complaints - Stage 1 upheld	15	0	1	
	b -Complaints - Stage 1 <u>not</u> upheld	16	0	7	
	c -Complaints - Stage 1 partially upheld	0	0	0	

No	PI Description	Full year 2015-16	Quarter 1 2015/16	Quarter 1 2016/17	Direction of Improvement
2	<u>Total Complaints - Stage 2</u>	5	2	1	↑
	a - Complaints - Stage 2 upheld	2	0	0	
	b - Complaints - Stage 2 <u>not</u> upheld	3	2	1	
	c- Complaints - Stage 2 partially upheld	0	0	0	
3	<u>Total - Ombudsman investigations</u>	0	0	1	v
	a - Complaints - Ombudsman investigations upheld	0	0	0	
	b - Complaints - Ombudsman investigations <u>not</u> upheld	0	0	1	
4	Number of Compliments	23	5	31	↑
<p>Complaints: The increase in the number of Stage 1 complaints for Quarter 1 is due to increased recording</p> <p>Compliments: The awareness of compliments received and recording them has resulted in an increase. In addition, social media compliments have also been included in these figures.</p> <p>Welsh Language – There was one Welsh Language complaint reported during the 2015-16 financial year which was not upheld</p>					